DRESSING TIPS FOR A SUCCESSFUL INTERVIEW: WOMEN

The Suit
- Fabric: the best choice is 100% wool
- A suit with a knee-length skirt and a tailored blouse is most appropriate
- The most suitable colors include charcoal, medium gray, steel gray, black, and navy blue
- Jackets should be simple, well-tailored and stylish, and fall just at the hips
- Jackets should have smooth seams, even hemlines, correctly hanging linings, and well-sewn buttons

The Skirt
- A skirt should fall just at or no more than 2” above the knee; stick with solid colors
- A one-piece business dress with a matching jacket is popular

The Blouse
- It is best to wear long sleeves; it projects an authoritative, professional look
- Never wear a sleeveless blouse
- Solid colors and natural fabrics are the best selections (particularly cotton and silk)
- Acceptable colors include white and cream. Pale pink, soft yellow, or light blue (only if it works with the overall look)
- A classic softened collar works best with suits. The button-down collar should be worn when interviewing with a conservative company

The Neckwear (Scarves)
- A pure silk scarf will offer a conservative look, a good finish, and ease in tying
- Avoid flamboyant styles, and stick with the basics: solids, paisleys
- A string of pearls may be worn instead of a scarf

The Jewelry
- Less is more, nothing flashy, too chunky or ostentatious

The Shoes
- They should preferably be leather
- Colors; brown, black, navy, or burgundy
- The color should always be the same as or a darker tone than your skirt
- Flats are fine; a shoe with a heel of up to about 2 ½ “ is perfectly acceptable
- The pump is the safest and most conservative look; a closed heel with a slightly open toe and the sling-back shoe with a closed toe are also acceptable

The Pantyhose
- Neutral skin tones are the safest, most conservative choice
- Sheer white or cream if it complements your dress is also fine
- Keep an extra pair in your purse or briefcase in case of runs

The Accessories
- A briefcase is an excellent choice for females
- Do not bring both your purse and briefcase
- Colors can include brown and burgundy and even navy and black; should be free of expensive and distracting embellishments
- Belts should match or complement the shoes you select; a black or gray suit will require a black belt and black shoes
- A belt should not be noticeable

Makeup, Hair and Nails
- Keep makeup natural and to a minimum
- Hair should be clean and flawless, pulled up if possible, but neat and not too fussy if worn down
- Nails should be clean and manicured, no colored’ polish, clear or French only