

54 Tidal Way  
New Smyrna Beach, FL 32555

November 15, 2012

Lorraine Moffett  
Human Resources Coordinator  
Florida Jet  
1615 Flagler Boulevard  
Miami, FL 32999

Dear Ms. Moffett:

I am graduating from Embry-Riddle Aeronautical University with an A&P and FCC license and am a highly qualified, motivated individual who is ready to start working as an A&P Technician for Florida Jet. I have two years of hands-on experience with aircraft, including the Cessna 150, Cessna 310Q, and the Mooney M20J. In addition, I am assisting avionics lab classmates in solving complex binary codes using the CRT and digital oscilloscopes. I also have experience in:

- Troubleshooting
  - Engines not running smoothly
  - Engines with no oil pressure indication
  - Wires in general aviation avionic radio rack
- Inspecting
  - JT34 Jets in the Turbines lab
  - Rebuilt reciprocating engines
  - The flight controls on the Mooney M20J
  - The prop on a Cessna 150
- Servicing
  - The nose strut of a Cessna 310Q

I trust that my analytical and mechanical skills, combined with on-the-job work experience, will be an asset to Florida Jet. My education, commitment to excellence, motivation, strong work ethic, and organization skills as an aircraft mechanic make me an excellent candidate.

I hope you will consider me for the A&P Technician position as I am eager to be a part of Florida Jet. If you need more information, please refer to my resume or contact me at (386) 784-1002 or at [gthrace@my.erau.edu](mailto:gthrace@my.erau.edu) for an interview. I look forward to hearing from you. Thank you for your time and consideration.

Sincerely,

Gary Thrace