

# STUDENT RESUME

National City, ST

(111) 555-1212

student@email.com

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**OBJECTIVE** To obtain a full time position as a XXX with Acme Aviation Corporation

**EDUCATION** Embry-Riddle Aeronautical University (ERAU) National City, ST  
**Bachelor of Science, Degree Program** Spring 2020  
Minors or Areas of Concentration  
GPA: 3.65/4.0 Dean's List, National Honor Society

*Relevant Coursework:*

Mathematics	American Business Enterprise	Basic Aeronautics
Computer Science	Ethics & Responsibility	Physical Science

**WORK EXPERIENCE** **Any Airways** Pittsburg, PA  
*Intern* Summer 2018

- Revised computer database for tracking reports
- Processed programs and increased efficiency by 60%
- Worked in team environment to facilitate production of monthly publication

**ERAU** Daytona Beach, FL  
*Student Assistant* January 2017 - Present

- Researched current and historical data on human factors issues in aviation systems
- Produced literature reviews for Rockwell Collins and NASA
- Collaborated on synthetic vision team to construct conceptual designs

**SKILLS** *Computer:* Proficient in Microsoft Office applications (Word, Excel, PowerPoint, Access); Experience with HTML and JAVA script  
*Languages:* Fluent in Spanish and English

**HONORS/ AWARDS** Student of the Year, Embry-Riddle Aeronautical University, 2017  
Recipient, National Honor Society Scholarship, 20017  
Eagle Scout, Boys Scout of America

**ACTIVITIES** *Chairperson*, Delta Sigma Pi Professional Business Fraternity, 2017 - 2018

- Co-authored organization charter
- Scheduled informational speakers for chapter meetings

*Member*, Embry-Riddle Men's Intramural Basketball Team, 2017 - Present